****

**INNOVATE – CREATE – CULTIVATE FUND 2021 / 2022**

**Creative Practitioners Professional Development Fund**



**ELIGIBILITY TEST – DO YOU QUALIFY TO APPLY?**

Double click on the box (🗆) that you want to select. A pop up menu will appear. In ‘Default Value’ select ‘Checked’. Click on the ‘OK’ button.

|  |  |  |
| --- | --- | --- |
| **QUESTION** | **YES** | **NO** |
| Can you confirm you are not in full or part-time education studying for a qualification related to your creative practice? | [ ]  | [ ]  |
| Can you confirm that your project is not part funded by (or that you don’t intend to apply to) another Dumfries and Galloway Council funding source?  | [ ]  | [ ]  |
| Can you confirm that your project has not been completed? | [ ]  | [ ]  |
| Is your project start date (including further development of current work) at least 4 weeks after you plan to submit the application or the closing date for submissions, whichever is the earliest? | [ ]  | [ ]  |
| Can you confirm your application is NOT seeking funds to run a community and/or creative education project? | [ ]  | [ ]  |
| Are you based, or is your creative practice, based in Dumfries and Galloway? | [ ]  | [ ]  |
| Is your request for funding between £100 and £750? | [ ]  | [ ]  |
| Will your project be completed by **31st July 2022** | [ ]  | [ ]  |
| Can you confirm you are NOT seeking a contribution towards new business start-up costs?  | [ ]  | [ ]  |
| Can you confirm you are NOT seeking a contribution to overheads e.g. studio rent, utility bills, phone bills, office costs? | [ ]  | [ ]  |
| Can you confirm you are NOT seeking costs for website development or marketing costs? | [ ]  | [ ]  |

**Please note:** If you answer ‘No’ to any of the above questions then you’re **not** eligible to apply at this time.

**APPLICATION FORM**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **APPLICATION FORM****Innovate Create Cultivate Fund 2021/2022** |

|  |
| --- |
| **For our use only** |
| Date received |       |
| Reference |       |

 |

Completed applications should be emailed to: comms.dgu@gmail.com.

You can submit an application at **any time up until Midnight on Sunday 27th February 2022.**

**SECTION 1: ABOUT YOU**

Double click on the box (🗆) that you want to select. A pop up menu will appear. In ‘Default Value’ select ‘Checked’. Click on the ‘OK’ button.

**1.1 Please provide your contact details for this application.**

|  |  |  |
| --- | --- | --- |
| Your title (please tick): | Dr [ ]  Miss [ ]  Mr [ ]  Mrs [ ]  Ms [ ]  Other [ ]  |       |
| Your name: |       |
| Your address and postcode: |       |
| Contact telephone and mobile number: |       |
| Your e-mail address: |       |
| Your website address: |       |

We prefer to contact you by email. If you have provided an email address above, please tick to confirm that you check the mailbox regularly. [ ]

**1.2 Please tell us for what you are seeking support for (Maximum 50 words).** We may use this summary in our media releases and on our website.

|  |
| --- |
|       |

**1.3 Please tells us the start and end dates of your project.**

|  |  |
| --- | --- |
| Start date: |       |
| End date: |       |

**1.4 Please tick *one main art form* that describes your creative practice?**

|  |  |
| --- | --- |
| Multi-art form |       |
| Dance |       |
| Moving image |       |
| Literature |       |
| Music |       |
| Performing Arts |       |
| Other (please specify) |

**SECTION 2: YOUR PROJECT IN DETAIL**

**2.1 Please tick *one main outcome* your proposal meets**

**Outcome 1:** Creative practitioner(s) increase their skills, technical ability, efficiency and confidence. [ ]

**Outcome 2:** Creative practitioner(s) help the region’s arts sector thrive, become stronger and more sustainable. [ ]

**2.2 Describe how your proposal will deliver the main outcome. (Maximum 200 words):**

|  |
| --- |
|       |

**SECTION 3: PROJECT BUDGET**

**3.1 Please complete the budget summary table below.
(You can apply for up to 100% of project costs).**

|  |  |
| --- | --- |
| a) What is the total cost of your project?  | **£**  |
| b) How much funding are you requesting from DG Unlimited?  | **£**  |

**3.2 Please detail the total costs of your project in relation to this grant application.**

|  |  |  |
| --- | --- | --- |
| **Expenditure Items** | **You must tick each item you are asking DGU to fund or contribute towards.** | **Cost (£)** |
|  | **[ ]**  |  |
|  | **[ ]**  |  |
|  | **[ ]**  |  |
|  | **[ ]**  |  |
| **TOTAL**(this should be the same asin Q3.1a) |  | **£**  |

**3.3 Please tell us from where the money for this project will come.
(You can apply for up to 100% of project costs).**

|  |  |  |  |
| --- | --- | --- | --- |
| **Source of other funding** | **Amount available or applied for (£)** | **Has this been confirmed? (Please put ‘Yes’ or ‘No’)** | **If ‘No’ when do you expect to receive confirmation** |
| Request from Innovate Create Cultivate Fund(This should be the same as in Q3. 1b) |       |       |       |
| Other funding avenues (please specify, e.g. own resources, another funder) |       |       |       |
| TOTAL(This should be the same as in Q3. 1a) |       |  |  |

**SECTION 4: CREATIVE PRACTICE SUPPORTING MATERIAL**

**4.1 Please provide 3 examples of previous recent work or reviews from specialist, national or local media. (Examples of formats - *Audio:* SoundCloud; *Video:* YouTube or Vimeo links;** **jpg, pdf**.)

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Example** | **Title of Work** | **Year completed** | **Published / performed/ screened etc. (Where, when, by whom etc.)** | **Link to example of previous work (including password if applicable)** |
| **1** |  |  |  |  |
| **2** |  |  |  |  |
| **3** |  |  |  |  |

***SECTION 5: DECLARATION***

I confirm that the information in this application, including the supporting documents, is true and correct and I acknowledge that it is my responsibility to inform DG Unlimited immediately of any changes that could affect the interpretation or context of the application.

I confirm that I will complete an end of project monitoring and evaluation form.

**Please note: an electronic signature is acceptable**

|  |  |  |  |
| --- | --- | --- | --- |
| **Your signature:** |  | **Date:** |       |

|  |  |
| --- | --- |
| **Please Print Your name:** |       |

**SECTION 6: CHECKLIST**

**6.1 Please tick the appropriate boxes below.**

|  |  |
| --- | --- |
| I have fully completed the application form, including the eligibility check, and signed the declaration in section 5. | [ ]  |
| I have enclosed an up to date artist’s CV.I have enclosed a Mentor’s CV (if you are applying for the costs towards a Mentor, and have identified a particular individual, please also include either a web link or CV for your chosen Mentor).I have enclosed a web-link to a conference or training course (if you are applying to attend a conference or course please also include either a web link or appropriate documentation to evidence the quality and relevance of the opportunity). | [ ] [ ] [ ]  |

Completed applications should be emailed to: comms.dgu@gmail.com You can submit an application at **any time up until Midnight on Sunday 27th February 2022.**