

## Strategy Development Structure – Roles and Remits

### Project Lead

**Harry Thomson, Head of Civic and Local Services, Dumfries and Galloway Council**

Responsible for delivery of the Cultural Strategy

#### Strategy Reference Group 1 (Cultural Sector Experts)

**Remit:**

- Sounding board for the Strategy Executive Group
- Expertise informs early draft strategy
- Knowledge of the sector informs Strategy Engagement Plan
- Help resolve any issues through engagement with their peers
- Review of engagement findings
- Review of strategy pre-consultation draft

**Criteria for Membership:**

- Relevant specialist knowledge
- Experience of thinking and planning strategically

**Recruitment:** open call/invitation

**Commitment:** we expect this group to meet up to six times during 2019, and to respond to consultation through one-to-one interviews and e-mailings as appropriate

#### Strategy Reference Group 2 (Other Sector Experts)

**Remit:**

- Sounding board for the Strategy Executive Group
- Expertise informs early draft strategy
- Knowledge of non-cultural stakeholders informs Strategy Engagement Plan
- Review of engagement findings
- Review of strategy pre-consultation draft

**Criteria for Membership:**

- Professional position
- Relevant specialist knowledge
- Understanding of how culture could contribute to sector priorities (e.g. economic development; health and social care; education)

**Commitment:** this will be a virtual reference group, consulted through meetings, one-to-one interviews and e-mailings as appropriate

### Strategy Project Team

**Membership:** Harry Thomson; Ian Barr, Events Officer; Rebecca Coggins, PO Arts and Museums; David McDonald, Arts Development Director, DGU; Fiona Nimbley, Graduate Intern, Alison Burgess, Local Studies and Information Officer ; Colin Freeman, Community Empowerment Manager Participatory Budgeting

**Remit:** Day-to-day delivery of project plan and associated tasks; lead engagement and communication processes; develop key documents

**Criteria for Membership:** Officers with remit to support the strategic development of culture in Dumfries and Galloway